**Taro Tanaka**

647.123.4567 •Toronto, ON 1A2 3B4 • tarotanaka@gmail.com

**PROFESSIONAL SUMMARY**

Energetic, extroverted, industrious and passionate server with one year of experience delivering careful service and high-quality customer experience. Ability to multi-task in a fast-paced environment. Strong customer-oriented, maintaining customer service standards, a safe and healthy work environment, and strong relationships. Strong organizational skills, and problem-solving abilities.

**WORK EXPERIENCE**

**Toronto Cafe -** *Toronto, Canada* May 2022 – Present

**Food and Beverage server**

* Interacted and handled up to 30 customers per 8-hour shift effectively and quickly.
* Maintained work environment to keep safe, health and clean.
* Brewed and crafted multiple coffees according to store menu.

**Restaurant Kimama** *- Tokyo, Japan April* 2020 - March 2022

**Food and Beverage server**

* Interacted and handled up to 30 customers per 8-hour shift effectively and quickly.
* Maintained work environment to keep safe, health and clean.

**EDUCATION**

**Bachelor of Arts – Economy –** *Kimama University, Tokyo, Japan April 2016* - *March 2020*

**PROFESSIONAL SKILLS**

* Excellent communication skills with a focus on team-building and customer relations.
* Strong organizational skills, multitasking, and problem-solving abilities.
* Smart Serve

**VOLUNTEER EXPERIENCE**

## Kimama Day Care Centre*- Toronto, Canada* April 2022

* Assisted teachers and created some activities for children.
* Communicated and interacted with 20 children per 3-hour shift.
* Made snacks for the children.

**LANGUAGE COMPETENCIES**

* English: High intermediate
* Japanese: Native speaker